

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of Council

Held on March 3rd, 2025



VILLAGE OF WEST JEFFERSON COUNCIL

MINUTES

March 3rd, 2025

CALL TO ORDER

President Warner called the Village of West Jefferson Council Meeting to Order at 7:00 p.m.

Roll Call.

Council Members in attendance: Erica Bogner, Samantha Cahill, Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade and Jen Warner. **Quorum Declared: 7 present, 0 absent.**

PRAYER & PLEDGE

APPROVAL OF AGENDA AND MINUTES

Motion to Adopt the March 3rd, 2025 Agenda Moved by Linda Hall and seconded by Samantha Cahill. All in Favor.

Motion to Approve the Minutes of the February 18th, 2025, Regular Meeting of Council. Moved by Jimmy Little and seconded Howard Wade. All in Favor.

RECOGNITION OF GUESTS

At this time, President Warner invited Bonnie Hamilton to speak. Mrs. Hamilton was sworn in. Mrs. Hamilton stated that she thought we were done with this, but it is just a heartache and a pain that won't go away. She wished to speak to Council in regard to Greenhaven still and she would like to get some clarification on a few things. She is not sure who all is informed of everything but on Friday January 31st, 2025, the Mayor contacted Mrs. Hamilton to tell her that the Village was going to make everything right with the 10 houses that has received letters about the encroachments on the Village property. She stated that the Mayor stated that they did not have to worry about a thing, the Village still owned the land, and they ultimately just wanted to make this 100% right. The Mayor went on to tell her that he was so confident that she could contact her neighbors and to let them know they did not have to do anything at the time, not to move a thing and they were going to make it right. She

stated that the Mayor even named a few of the neighbors by name and to let them know. Mrs. Hamilton stated that she did that. She then ran into another Council member the following Friday and she was so relieved that this was going to be addressed and taken care of. Some time had went by and she reached out to President Jen Warner to see where the situation was at because she had not heard anything and was told that there would be a meeting by the end of the month and the ten families would be called in when the Finance Director returned after they were able to speak finances. On February 19th, Mrs. Hamilton then received a call from Kristie West the Building and Zoning Code Enforcement Officer as the middle person between the Mayor just stating that there was a problem and everything that the Mayor had told her on January 31st didn't look like that was going to happen and even thought he Village owned the property it was in contract with Richard Conie and suggested that she reach out to Mr. Conie and gave her his email address. He stated that they cannot do anything because the Village owns the land. So, she is not sure why she was told to reach out to Mr. Conie. After that there was some back and forth conversations. The Mayor stopped over and dropped off some survey papers so she could see that the Village did do a survey when they purchased the land. He even told her neighbor, Mr. Holben, that he knew over a year and a

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half ago that there may be a problem. She is curious and almost hurt that she has been coming to the Council meetings for almost 4 years, which started with the Greenhaven discussions, but she continued to come even after the initial Greenhaven meetings. She asked did they never think to tell her that they knew this. The Mayor stated that if she remembers that at that time the Village was in a lawsuit with Greenhaven/Richard Conie, and they didn't know if they were going to get the property or not. Mrs. Hamilton stated that they still haven't purchased the parcel behind her. The Mayor stated that was correct. He then stated that if the property was going to remain Village property and the Council didn't vote to sell the property to Greenhaven then he would have spoken to Council, and they wouldn't have had to worry about it. At that time, they thought there was a garage over the line as well. Mayor Martin gave her Mr. Conie's contact information so that maybe after he bought the property he would forgo some of the property. Mrs. Hamilton stated but he doesn't own the land. The Mayor stated but he will own the land. The Mayor wanted to state that he told Mrs. Hamilton that he was going to try to make everything right. He stated that to be honest this shouldn't be this is a Mayors fault thing, he was the one that did try to get them some kind of compensation. He brought out Richard Forrest and we got an estimate of what it would cost to help with the moving costs of the fences and buildings. Then if he could go to Council and present that to help he would. He felt bad for the two residents that got a permit for the sheds and believed that you had someone check it off and say that you could place the shed, but then other law issues came up, but he has been working to try to make this right. Mrs. Hamilton asked to backtrack that, when you went to Council at the last meeting, that was because everything that you had said on that January 31st call wasn't going to happen now. When the Mayor called her and said you were going to make everything right, those were your exact words, I'm going to make this right, we owe this to you. We own this land, and we are going to make it right. The Mayor stated that he was going to try, but the laws state differently sometimes. He had Kristie call and let Mrs. Hamilton know. Everything is at a standstill right now. Once they get everything settled they will reissue the 90 day notice. The Mayor stated that resident Margaret Green called him and stated that she was the first one to put a fence up 40 years ago and I knew it was across the line. Council member Samantha Cahill asked at this point if Council and the Mayor should just be listening at this point please and the President stated yes. Mrs. Hamilton stated that she just didn't know if Council knew the discussions that had taken place. Council member Cahill stated thank you. Mrs. Hamilton stated that when Kristie West contacted her on Wednesday the 19th she stated that Ray had asked if she had found her permit, but the Village could not find anything because the records don't go back that far for permits. She stated that she had said previously that she did not get the permit. They had that barn built on the property so the company that built it went through zoning. On April 5th 2000, she wrote the check to American Country Barn check # 3206. She was able to get ahold of Jerry Miller who was in charge of zoning back then and he backed up what Kristie stated that back then, the Village just kept permits in a box and then they were discarded after a year or two so they could not go back 25 years. She is trying to figure out where we are at with this and what is happening moving forward because there seems to be a lot of things being said so she is just confused. She asked if Council had any questions for her and no Council members asked questions.

Mayor Martin asked President Warner if he may report on record. President Warner stated yes. The Village now has all of Mr. Holbens records. He is not sure why it is stated that they throw away the records. Mrs. Hamilton stated that Mr. Holbens building was done in 2011, 11 years after hers. The Mayor stated OK, and we don't have any of your records. Mrs. Hamilton stated that hers was completed April 5th of 2000. Mr. Miller even remembers coming to her home and there was an existing structure right where her barn went. He came and reviewed everything. * Please not that it is not the Villages responsibility to do a survey during the time of a permit. That is the responsibility of the homeowner to know their property lines. The Company American Country Barn did all of the paperwork through the Village then when it was done, Mr. Miller came back and signed off on the job. Mayor Martin stated that this is why he was trying to help.

OLD BUSINESS

None.

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NEW BUSINESS

A. RESOLUTION 25-010, CREATING THE POSITION OF POLICE CADET AND SETTING THE PAY RATE.

Motion to adopt Resolution 25-010 Moved by Jimmy Little and seconded by Linda Hall.

Deliberations began. "Any questions or comments?" There were no deliberations at this time.

VOTED YEA: Erica Bogner, Samantha Cahill, Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade and Jen Warner.

VOTED NAY: None. ABSTAINED: None. Motion Carried: 7-0. Motion passed.

B. 1st reading of ORDINANCE 25-011, ESTABLISHING THE POLICE CADET PROGRAM FOR THE VILLAGE OF WEST JEFFERSON. The second reading will be held at the March 17th, 2025 Regular meeting of Council.

C. RESOLUTION 25-012, ADOPTING TO GIVE AUTHORITY TO THE MAYOR OF THE VILLAGE OF WEST JEFFERSON TO ENTER INTO THE MOU WITH THE CLARK STATE COLLEGE POLICE ACADEMY.

Motion to adopt Resolution 25-012 Moved by Samantha Cahill and seconded by Howard Wade.

Deliberations began. "Any questions or comments?" There were no deliberations at this time.

VOTED YEA: Erica Bogner, Samantha Cahill, Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade and Jen Warner.

VOTED NAY: None. ABSTAINED: None. Motion Carried: 7-0. Motion passed.

D. 1st reading of ORDINANCE 25-013, AMENDING ORDINANCE 22-094, SETTING RESIDENTIAL RATES FOR THE COLLECTION OF REFUSE AND RECYCLING. The second reading will be held at the March 17th, 2025 Regular meeting of Council.

COMMITTEE REPORTS

None.

DEPARTMENT REPORTS

Report for the Mayor – Mayor Martin reported that Spring is around the corner. He already has a surprise for the Fall. But it has to start in the Spring for the Fall Fest. He can't say what it is yet and President Warner stated then it wouldn't be a surprise. At this time, he wanted to give kudos out to our Public Service Department. At our last snow we only had two full time employees available and one part time due to illness and they did a great job. Council member Samantha Cahill asked the Mayor if he was going to call the funeral home/Mr. Ogilbee this week. Mayor Martin stated that he is going to contact him again this week, he spoke with him last week. They are trying to get something worked out quickly because Mr. Ogilbee is going to Texas to work for 4 months. The Mayor did state that if something wasn't done soon the Village would have to start the process of cleaning it up and then the Village would have to access his taxes. Council member Cahill asked if the property owner realized that there are broken windows and if a resident were to get hurt it would be his responsibility. The Mayor stated that he is aware.

Report for the Director of Public Service– Director John Mitchell reported that as the Mayor stated, hopefully Spring is on the way. As the Mayor stated with the last now we had quite a few members of the department out ill. Even Shelton came out in the truck and did a nice job for us. He has done some plowing for us before though so at least he was already trained. With the cold weather there

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have been a few water main breaks, so we are happy to see the weather turning. With that in mind, they also finished up the water line on Darbyview Ct. All six homes have new services installed, we just have to complete the restoration of the roadway and yards. Hopefully they are seeing some better water quality, pressure and color. He has not had any bad reports but has had some nice compliments. Council member Samantha Cahill stated that she checked in today with the resident that had been most affected and by the end of the week they will check the filter again and she knows hers and the neighbor across the street are all clear. Director Mitchell stated that the existing line is still there, they will replace that this summer and take it down to Franklin and do away with the old line and tie everyone in with the new line. He wondered if anyone else had been out to try the new pedestrian crosswalk at Franklin. It is operational so if you are out taking a walk, go try it. Even if the light comes on, be sure to make sure traffic stops when you step out. Vice President Hall stated that she was coming from London back to West Jefferson and she seen a gentleman using it. The Director stated that at Converse Park the Pickleball and Basketball courts are in. They removed the old court over the last few weeks. They will continue to keep the existing playground equipment up until the new equipment has been chosen. They are finalizing the design for the new concession/rest room area. They hope to have that soon to get the pricing. They will place it where the existing yellow structure is. They did have to take two unhealthy trees out last week. It will be a 70 ft long and 35ft wide building. It will have a hangover porch, storage in the middle and restrooms toward the water tower. They will have to get the electric, water and sanitary sewer set up. The Engineers were out looking at the pond out back to see if they can make that a true water feature. If so they would be able to possibly use that for the Village fishing derbies. They would pave the path going back to it for handicap accessibility as well. He is waiting to find out the final cost of the concession stand so that he knows what monies he has to spend this year on playground equipment. They are looking to start the Westwood Park sanitary sewer project to finalize that restroom as soon as the materials come in for the pipe. That will hopefully take place within the next week or two. Our department will be doing that work. Council member Howard Wade asked the Director how close they are to completing the line on Taylor Blair Rd. The Director stated that the job is about 80% complete. They are waiting on some finalizations. They are waiting on some elbows to come in from TX or FL. It has been hard to get materials. They should be testing tomorrow to make sure it functions correctly. It should be underneath the bridge by next week. Vice President Hall asked if this year Fellows would be worked on. The Director stated that they are designing that as we speak. One it is designed they will get the bid out. He is not sure if it will be complete this year, but it will be stated. They are also looking at the final design for storm sewer back in Washington, Jackson & Depot. They are waiting to see if they can receive grant money for that and they should know by April or May. They hope to get it constructed and paved this year. There is a lot going on. There is still the 2.3 million dollar water main going down Rt 40 toward the pump station at Rt 29. That has been bid out and just one came in under the engineers' estimate. That will be starting in the next month. Vice President Hall asked if there were any updates on the Village chair lift and the Director stated they are still stating April as the month we should receive it.

Report for Recreation and Special Events Manager – Manager, Shelton Stanley reported that we have the Village Easter event coming on April 19th. It starts at 10 am with the hunts beginning at 11 am. We will have light food available while supplies last. We will have two Easter bunnies as always for photo opportunities. Council has a summer schedule. It's going to be a busy year. All of the bands

for the Uptown events are new except for two. He has also added another (5th) food truck to help with the long lines that residents have complained about at the events. Pool staff is getting ready to begin interviews for concessions March 11th. If the lifeguards get certified and pass the course they consider that the interview. The candidate pays the course upfront and if they stay with us for a year, we reimburse that class charge.

Report for Director of Finance –Finance Director , Rebecca Shipley-Arnott reported that January financials were scanned in and emailed to each Council member. If you have any questions please let her know. Income tax was up 4% for January 2025. 2024 is closed and financials have been filed with the State Auditor's Office. W-2's, 1099NEC's and 1099G's have been filed with the IRS.

Since the last meeting:

Revenue items (over \$10,000 other than water, tax and regularly received items)

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1/16/2025	Off duty services	Cruiser Charges	\$	38,385.36
1/22/2025	Ohio Attorney General	Law Enforcement Training funds	\$	12,712.50
1/28/2025	Columbus Foundation/Battelle	2025 Lunch & Learn Grant	\$	15,000.00
1/28/2025	City of London	4th Quarter Contract building services	\$	33,750.00
1/30/2025	OPWC	Pay App 1	\$	151,002.09

Total receipts since last reporting 338 receipts for \$2,023,217.21 thru 2/28/25

Payment items (over \$10,000 other than recurring expenses-non payroll)

1/1/25-2/28/25 20 items-See attachment

Total payments since last reporting 332 payments for \$1,507,722.68 thru 2/28/25
494 invoices paid

Report for Chief of Police – Chief of Police Brandon Smith wanted to thank everyone with their help and support for the new Cadet Program. This is a historic moment for the Village as our first Cadet Program. We are all really proud of the work and it will really help the department. He wanted to thank Council, Becky, Josh Beasley our Law Director and all of the others who assisted with creating it. They were able to rehire Shaun Sowards a previous Officer of ours. He is turnkey ready for us and started today, We have two other candidates that are at the tail end of their background check. They have already accepted conditional offers, which is a great thing. Officers all completed their firearms qualifications today for the year. They are preparing for Spring Events with Shelton and the EMA. Another planning meeting that we are doing with the EMA is to have a federal plan in place for any disaster. This allows us to ensure grant monies given for natural disasters. This has to be presented and then approved by Council later in April. Over the past few weeks there were 109 stops, 61 on Main Street and 27 resulted in citations. They have also been continuing to work with Mark Crosten the IT Director on the computers in the department.

Report for Director of Development – Building & Zoning Code Enforcement Official, Kristie West was asked to report the numbers for January from Director Tom Hale. 168 permits were processed and there are 32 new homes with 29 in Plain City. The Building Department is required to do year end reports with the State Board of Building Standards, which regulates their certification. They were able to get those submitted early this year. The Planning and Zoning meeting this Wednesday has been moved to the Senior Center due to the Community Center being unavailable.

Report for Director of Information Technology – Director of Information Technology, Mark Crosten stated that he had nothing to report.

Recognition of Clerk and Council – Clerk Tisha Edwards stated that she had nothing to report at this time.

At this time President Warner thanked those who attended and stated that the meeting would now go into Executive Session for the reason of Sunshine Law, Purchase of Sale or Property at 7:30 p.m. Motioned by Howard Wade and seconded by Jimmy Little. All in favor.

Motion to exit Executive Session and return to regular session at 8:25 p.m. Motioned by Jeff Patterson and seconded by Howard Wade. All in favor.

ADJOURN

Motion to Adjourn by President Jen Warner at 8:25 p.m. and reconvene at the March 17th, 2025, Regular Meeting of Council. Motion by Erica Bogner and seconded by Jeff Patterson. All in favor.

Tisha Edwards 3-18-25
Clerk of Council Date

Jennifer Warner 3-17-25
President of Council Date

Tish

Report to Council

January Financials have been scanned and emailed out to you. Thank you Tish.

Income Tax was up 4% for January 2025.

2024 is closed and Financials have been filed with the State Auditor's Office
W-2's, 1099NEC's and 1099G's filed with the IRS

Since the last meeting:

Revenue Items (over \$10,000 other than Water, Tax & Regularly Recd Items)

1/16/2025	Off Duty Services	Cruiser Charges	\$	38,385.36
1/22/2025	Ohio Attorney General	Law Enforcement Training Funds	\$	12,712.50
1/28/2025	Columbus Foundation/Battelle	2025 Lunch & Learn Grant		\$15,000.00
1/28/2025	City of London	4th Qtr Contract Building Services	\$	33,750.00
1/30/2025	OPWC	Pay App 1	\$	151,002.09

Total Receipts since last reporting	338 Receipts for \$2,023,217.21	thru 2/28/25
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Payment Items (over \$10,000 other than reoccurring expenses - non Payroll)

1/1/25-2/28/25	20 Itmes -- See Attached Listing
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Total Payments since last reporting	332 Payments for \$1,507,722.68	thru 2/28/25
	494 Invoices Paid	

Payment Register Detail

UAN v2025.1

1/7/2025 to 2/28/2025

Payment Advice #: 174-2025
Vendor / Payee: OHIO TREASURER,Josh Mandel
Type: Accounting Electronic Payment
Purpose: 1ST HALF LOAN PAYMENT

Status: Outstanding
Post Date: 01/27/2025
Transaction Date: 01/27/2025
Original Amount: \$54,282.14

Detail					
Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		1ST HALF LOAN PAYMENT	\$54,282.14	\$54,282.14	INV-209090

Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/27/2025	01/27/2025	CH	PO 73-2025	2101-850-710-0128	Principal{OPWC Loan Main St Enhancement}	\$10,007.50	O
01/27/2025	01/27/2025	CH	PO 73-2025	2101-850-710-0160	Principal{Walnut/Fellows Improvements}	\$5,487.50	O
01/27/2025	01/27/2025	CH	PO 73-2025	2101-850-710-0173	Principal{Westchester Subdivision Street}	\$983.32	O
01/27/2025	01/27/2025	CH	PO 73-2025	4901-850-710-0135	Principal{Street Improvements Westwood}	\$10,000.00	O
01/27/2025	01/27/2025	CH	PO 73-2025	4901-850-710-0166	Principal{Lilly Chapel Road Construction}	\$3,268.68	O
01/27/2025	01/27/2025	CH	PO 73-2025	5101-850-710-0131	Principal{Water Line Improv}	\$9,578.75	O
01/27/2025	01/27/2025	CH	PO 73-2025	5201-850-710-0147	Principal{OPWC Loan Payment}	\$14,956.39	O
						\$54,282.14	

Payment Advice #: 316-2025
Vendor / Payee: FILLMORE CONSTRUCTION LLC
Type: Accounting Electronic Payment
Purpose: US RT 40 WATER MAIN REPLACEMENT GRANT/LOAN CT32AA/C

Status: Outstanding
Post Date: 01/30/2025
Transaction Date: 02/26/2025
Original Amount: \$151,002.09

Detail					
Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		OPWC GRANT PAYMENT	\$151,002.09	\$151,002.09	PAY APP 1

Payment Register Detail

UAN v2025.1

1/7/2025 to 2/28/2025

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/30/2025	02/26/2025	CH	BC 124-2024	5101-531-500-0000	Capital Outlay	\$151,002.09	O
						\$151,002.09	

Payment Advice #:	32441	Status:	Outstanding
Vendor / Payee:	MID-OHIO CONSTRUCTION LLC	Post Date:	01/07/2025
Type:	Accounting Warrant	Transaction Date:	01/07/2025
Purpose:	SLUDGE HAULING - WWTP	Original Amount:	\$12,525.75

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		SLUDGE HAULING - WWTP	\$12,525.75	\$12,525.75	12980

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/07/2025	01/07/2025	AW	BC 127-2024	5201-541-500-0000	Capital Outlay	\$12,525.75	O
						\$12,525.75	

Payment Advice #:	32443	Status:	Outstanding
Vendor / Payee:	APPALACHIAN ENVIRONMENTAL LLC	Post Date:	01/14/2025
Type:	Accounting Warrant	Transaction Date:	01/14/2025
Purpose:	SAND/GRAVEL	Original Amount:	\$58,812.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		SAND/GRAVEL	\$58,812.00	\$58,812.00	1235

Payment Register Detail

1/7/2025 to 2/28/2025

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/14/2025	01/14/2025	AW	BC 124-2024	5101-531-500-0000	Capital Outlay	\$58,812.00	O
						\$58,812.00	

Payment Advice #:	32444	Status:	Outstanding
Vendor / Payee:	BUCKEYE SEPTIC TANK CO, INC	Post Date:	01/14/2025
Type:	Accounting Warrant	Transaction Date:	01/14/2025
Purpose:	EQUIPMENT PURCHASE AGREEMENT	Original Amount:	\$111,666.67

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		EQUIPMENT PURCHASE AGREEMENT	\$111,666.67	\$111,666.67	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/14/2025	01/14/2025	AW	PO 81-2025	1000-730-500-0000	Capital Outlay	\$27,916.67	O
01/14/2025	01/14/2025	AW	PO 81-2025	2011-620-500-0000	Capital Outlay	\$27,916.67	O
01/14/2025	01/14/2025	AW	PO 81-2025	5101-531-500-0000	Capital Outlay	\$27,916.67	O
01/14/2025	01/14/2025	AW	PO 81-2025	5201-541-500-0000	Capital Outlay	\$27,916.66	O
						\$111,666.67	

Payment Advice #:	32445	Status:	Outstanding
Vendor / Payee:	CHOICE ONE ENGINEERING	Post Date:	01/14/2025
Type:	Accounting Warrant	Transaction Date:	01/14/2025
Purpose:	CONSULTING SERVICES	Original Amount:	\$16,725.00

Payment Register Detail

UAN v2025.1

1/7/2025 to 2/28/2025

Detail						
Quantity	Units	Description			Unit Price	Extended Price Invoice #
1.00		DEPOT STREET STORM			\$5,835.00	\$5,835.00 MADWJE2405003
1.00		ENGINEERING			\$2,560.00	\$2,560.00 MADWJE000000022
1.00		US RTE 40 WATER			\$8,250.00	\$8,250.00 MADWJE2104012
1.00		MAIN ST & FRANKLIN ST			\$80.00	\$80.00 MADWJE2207019

Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/14/2025	01/14/2025	AW	BC 117-2024	2011-620-300-0000	Contractual Services	\$1,280.00	O
01/14/2025	01/14/2025	AW	BC 55-2024	2021-620-500-0000	Capital Outlay	\$80.00	O
01/14/2025	01/14/2025	AW	BC 59-2024	4901-800-500-0000	Capital Outlay	\$5,835.00	O
01/14/2025	01/14/2025	AW	BC 141-2024	5101-800-500-0182	Capital Outlay{Rt 40 Transmission Main}	\$8,250.00	O
01/14/2025	01/14/2025	AW	BC 154-2024	5201-543-300-0000	Contractual Services	\$1,280.00	O
						\$16,725.00	

Payment Advice #:	32446	Status:	Outstanding
Vendor / Payee:	CITY OF LONDON	Post Date:	01/14/2025
Type:	Accounting Warrant	Transaction Date:	01/14/2025
Purpose:	ZONING	Original Amount:	\$54,599.19

Detail						
Quantity	Units	Description			Unit Price	Extended Price Invoice #
1.00		ZONING			\$54,599.19	\$54,599.19 OCT/NOV/DEC 2024

Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/14/2025	01/14/2025	AW	BC 165-2024	1000-410-300-0000	Contractual Services	\$17,024.21	O
01/14/2025	01/14/2025	AW	BC 35-2025	1000-410-300-0000	Contractual Services	\$37,574.98	O

Payment Register Detail

1/7/2025 to 2/28/2025

\$54,599.19

Payment Advice #: 32454
Vendor / Payee: MADISON COUNTY SHERIFF
Type: Accounting Warrant
Purpose: NOVEMBER/DECEMBER 2024 CONTRACT

Status: Outstanding
Post Date: 01/14/2025
Transaction Date: 01/14/2025
Original Amount: \$20,442.00

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		NOVEMBER/DECEMBER 2024 CONTRACT				\$20,442.00	\$20,442.00	NOV/DEC 2024
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status
01/14/2025	01/14/2025	AW	PO 104-2024	1000-110-300-0000	Contractual Services	\$20,442.00		O
						\$20,442.00		

Payment Advice #: 32464
Vendor / Payee: Village of Plain City
Type: Accounting Warrant
Purpose:

Status: Outstanding
Post Date: 01/14/2025
Transaction Date: 01/14/2025
Original Amount: \$17,409.33

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		ZONING				\$17,409.33	\$17,409.33	17409.33
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status
01/14/2025	01/14/2025	AW	BC 165-2024	1000-410-300-0000	Contractual Services	\$17,409.33		O
						\$17,409.33		

Payment Register Detail

UAN v2025.1

1/7/2025 to 2/28/2025

Payment Advice #: 32475
Vendor / Payee: FILLMORE CONSTRUCTION LLC
Type: Accounting Warrant
Purpose: US RT 40 WATER MAIN REPLACEMENT

Status: Outstanding
Post Date: 01/31/2025
Transaction Date: 01/31/2025
Original Amount: \$144,781.59

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		US RT 40 WATER MAIN REPLACEMENT				\$144,781.59	\$144,781.59	APP 1
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status
01/31/2025	01/31/2025	AW	BC 59-2024	4901-800-500-0000	Capital Outlay	\$144,781.59		O
						\$144,781.59		

Payment Advice #: 32477
Vendor / Payee: LEXIPOL, LLC
Type: Accounting Warrant
Purpose: ANNUAL LAW ENORCEMENT POLICY RENEWAL

Status: Outstanding
Post Date: 01/31/2025
Transaction Date: 01/31/2025
Original Amount: \$14,382.16

Detail							
Quantity	Units	Description			Unit Price	Extended Price	Invoice #
1.00		ANNUAL LAW ENORCEMENT POLICY RENEWAL			\$14,382.16	\$14,382.16	INVLEX11244467
Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/31/2025	01/31/2025	AW	PO 22-2025	1000-110-300-0000	Contractual Services	\$14,382.16	O
						\$14,382.16	

Payment Register Detail

1/7/2025 to 2/28/2025

Payment Advice #: 32488
Vendor / Payee: PARR SAFETY EQUIPMENT
Type: Accounting Warrant
Purpose: REPAIR TO CRUISER REIMB BY INSURANCE

Status: Outstanding
Post Date: 01/31/2025
Transaction Date: 01/31/2025
Original Amount: \$12,842.91

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		REPAIR TO CRUISER REIMB BY INSURANCE				\$12,842.91	\$12,842.91	INV103576
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status
01/31/2025	01/31/2025	AW	BC 73-2025	1000-110-500-0000	Capital Outlay	\$12,842.91		O
						\$12,842.91		

Payment Advice #: 32516
Vendor / Payee: OHIO VALLEY SERVICE SOLUTIONS LLC
Type: Accounting Warrant
Purpose: REMOVE 1 WEIR GATE & INSTALL

Status: Outstanding
Post Date: 02/07/2025
Transaction Date: 02/07/2025
Original Amount: \$29,475.00

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		REMOVE 1 WEIR GATE & INSTALL				\$29,475.00	\$29,475.00	10217
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status
02/07/2025	02/07/2025	AW	BC 127-2024	5201-541-500-0000	Capital Outlay	\$29,475.00		O
						\$29,475.00		

Payment Register Detail

UAN v2025.1

1/7/2025 to 2/28/2025

Payment Advice #: 32518
Vendor / Payee: OPENGOV INC
Type: Accounting Warrant
Purpose: ANNUAL FEE

Status: Outstanding
Post Date: 02/07/2025
Transaction Date: 02/07/2025
Original Amount: \$45,505.60

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		ANNUAL FEE				\$45,505.60	\$45,505.60	INV17769
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status
02/07/2025	02/07/2025	AW	BC 35-2025	1000-410-300-0000	Contractual Services	\$45,505.60		O
						\$45,505.60		

Payment Advice #: 32536
Vendor / Payee: APPALACHIAN ENVIRONMENTAL LLC
Type: Accounting Warrant
Purpose: PROFESSIONAL SERVICES

Status: Outstanding
Post Date: 02/07/2025
Transaction Date: 02/07/2025
Original Amount: \$39,500.00

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		PROFESSIONAL SERVICES				\$39,500.00	\$39,500.00	1247
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status	
02/07/2025	02/07/2025	AW	BC 124-2024	5101-531-500-0000	Capital Outlay	\$39,500.00	O	
						\$39,500.00		

Payment Register Detail

UAN v2025.1

1/7/2025 to 2/28/2025

Payment Advice #: 32539
Vendor / Payee: CHOICE ONE ENGINEERING
Type: Accounting Warrant
Purpose: DEPOT STREET STORM/MILEAGE REIMB

Status: Outstanding
Post Date: 02/07/2025
Transaction Date: 02/07/2025
Original Amount: \$12,187.80

Detail					
Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		DEPOT STREET STORM	\$6,340.00	\$6,340.00	MADWJE2405004
1.00		MILEAGE REIMB	\$1,427.80	\$1,427.80	MADWJE00000023
1.00		RECONSTRUCTION PHASE 1	\$4,420.00	\$4,420.00	MADWJE2204002

Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
02/07/2025	02/07/2025	AW	BC 108-2025	2011-620-300-0000	Contractual Services	\$475.93	O
02/07/2025	02/07/2025	AW	BC 82-2025	4901-800-555-0135	Streets, Highways, Sidewalks and Curbs{Street Improvement:	\$6,340.00	O
02/07/2025	02/07/2025	AW	BC 82-2025	4901-800-555-0135	Streets, Highways, Sidewalks and Curbs{Street Improvement:	\$4,420.00	O
02/07/2025	02/07/2025	AW	BC 123-2025	5101-533-300-0000	Contractual Services	\$475.93	O
02/07/2025	02/07/2025	AW	BC 93-2025	5201-541-393-0000	Motor Vehicles	\$475.94	O
						\$12,187.80	

Payment Advice #: 32542
Vendor / Payee: DARBY PIKE FARM
Type: Accounting Warrant
Purpose: SLUDGE LOADING HAULING

Status: Outstanding
Post Date: 02/07/2025
Transaction Date: 02/07/2025
Original Amount: \$26,032.50

Detail					
Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		SLUDGE LOADING HAULING	\$26,032.50	\$26,032.50	349

Payment Register Detail

UAN v2025.1

1/7/2025 to 2/28/2025

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
02/07/2025	02/07/2025	AW	BC 153-2024	5201-541-399-0115	Other - Other Contractual Services{Sludge Hauling}	\$20,000.00	O
02/07/2025	02/07/2025	AW	BC 92-2025	5201-541-399-0115	Other - Other Contractual Services{Sludge Hauling}	\$6,032.50	O
						<u>\$26,032.50</u>	

Payment Advice #:	32550	Status:	Outstanding
Vendor / Payee:	PELTON ENVIRONMENTAL PRODUCTS INC.	Post Date:	02/07/2025
Type:	Accounting Warrant	Transaction Date:	02/07/2025
Purpose:	REMOVAL OF LARGE MIXER/PUMP	Original Amount:	\$87,251.54

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		REMOVAL OF LARGE MIXER/PUMP	\$87,251.54	\$87,251.54	13108

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
02/07/2025	02/07/2025	AW	BC 124-2024	5101-531-500-0000	Capital Outlay	\$87,251.54	O
						<u>\$87,251.54</u>	

Payment Advice #:	32614	Status:	Outstanding
Vendor / Payee:	AG-PRO OHIO LLC	Post Date:	02/28/2025
Type:	Accounting Warrant	Transaction Date:	02/28/2025
Purpose:	GRASSHOPPER	Original Amount:	\$10,899.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
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Payment Register Detail

1/7/2025 to 2/28/2025

1.00 GRASSHOPPER \$10,899.00 \$10,899.00 E8207

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
02/28/2025	02/28/2025	AW	BC 33-2025	1000-730-500-0000	Capital Outlay	\$2,949.50	O
02/28/2025	02/28/2025	AW	BC 115-2025	2011-620-500-0000	Capital Outlay	\$2,949.50	O
02/28/2025	02/28/2025	AW	BC 15-2025	2021-620-500-0000	Capital Outlay	\$5,000.00	O
						\$10,899.00	

Payment Advice #: 32615
Vendor / Payee: FORD & ASSOCIATES ARCHITECTS INC.
Type: Accounting Warrant
Purpose: BUILDING DESIGN AND CONSTRUCTION

Status: Outstanding
Post Date: 02/28/2025
Transaction Date: 02/28/2025
Original Amount: \$13,989.50

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		BUILDING DESIGN AND CONSTRUCTION	\$13,989.50	\$13,989.50	24315

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
02/28/2025	02/28/2025	AW	BC 51-2024	2902-310-500-0000	Capital Outlay	\$13,989.50	O
						\$13,989.50	

Payment Advice #: 32630
Vendor / Payee: LEBANON FORD
Type: Accounting Warrant
Purpose: FORD EXPLORER

Status: Outstanding
Post Date: 02/28/2025
Transaction Date: 02/28/2025
Original Amount: \$46,636.00

Payment Register Detail

1/7/2025 to 2/28/2025

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		FORD EXPLORER				\$46,636.00	\$46,636.00	DEAL # 20022086
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status
02/28/2025	02/28/2025	AW	BC 73-2025	1000-110-500-0000	Capital Outlay	\$46,636.00		O
						\$46,636.00		

Total Payments: \$980,947.77

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Register Detail

1/1/2025 to 1/6/2025

Payment Advice #: 1-2025
Vendor / Payee: Ohio Water Development Authority
Type: Accounting Electronic Payment
Purpose: 2025 1ST HALF DEBT PAYMENT

Status: Outstanding
Post Date: 01/02/2025
Transaction Date: 01/08/2025
Original Amount: \$383,549.40

Detail					
Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		2025 1ST HALF DEBT PAYMENT	\$383,549.40	\$383,549.40	INV-209090

Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/02/2025	01/08/2025	CH	PO 72-2025	4901-850-710-0162	Principal{OWDA WTP Improvements}	\$33,798.12	O
01/02/2025	01/08/2025	CH	PO 72-2025	4901-850-720-0162	Interest{OWDA WTP Improvements}	\$33,683.52	O
01/02/2025	01/08/2025	CH	PO 72-2025	5101-850-710-0162	Principal{OWDA WTP Improvements}	\$33,798.12	O
01/02/2025	01/08/2025	CH	PO 72-2025	5101-850-720-0162	Interest{OWDA WTP Improvements}	\$33,683.52	O
01/02/2025	01/08/2025	CH	PO 72-2025	5201-850-710-0138	Principal{WWTP Phase II}	\$133,049.03	O
01/02/2025	01/08/2025	CH	PO 72-2025	5201-850-720-0138	Interest{WWTP Phase II}	\$23,126.64	O
01/02/2025	01/08/2025	CH	PO 72-2025	5902-850-710-0031	Principal{Rev Osmosis Loan Pmt OWDA}	\$82,846.50	O
01/02/2025	01/08/2025	CH	PO 72-2025	5902-850-720-0031	Interest{Rev Osmosis Loan Pmt OWDA}	\$9,563.95	O
						\$383,549.40	

Total Payments: \$383,549.40

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

2025 Employee Pay Rates

7.00%

Salaried Positions:

1	Mayor	\$	18,500.00	Annually
1	Public Safety Director.....	\$	1,500.00	Annually
5	Council Member	\$	175.00	Per Meeting
1	Council President	\$	75.00	Additional Stipend Per Meeting**
1	Council Vice-President	\$	50.00	Additional Stipend Per Meeting
1	Planning and Zoning Commission Chairman	\$	100.00	Per Meeting***
4	Planning and Zoning Commission Member	\$	50.00	Per Meeting

Management Positions:

		<u>Start</u>	<u>One</u> <u>Year</u>	<u>Two</u> <u>Year</u>	<u>Three</u> <u>Year</u>	<u>Four</u> <u>Year</u>	<u>Five</u> <u>Year</u>
1	Director of Public Service	\$ 103,115.66	\$ 109,560.39	\$ 116,005.12	\$ 122,449.85	\$ 128,894.58	\$ 135,339.31
1	Chief of Police	\$ 103,115.66	\$ 109,560.39	\$ 116,005.12	\$ 122,449.85	\$ 128,894.58	\$ 135,339.31
1	Director of Development.....	\$ 103,115.66	\$ 109,560.39	\$ 116,005.12	\$ 122,449.85	\$ 128,894.58	\$ 135,339.31
1	Director of Finance	\$ 103,115.66	\$ 109,560.39	\$ 116,005.12	\$ 122,449.85	\$ 128,894.58	\$ 135,339.31
1	Director of Information Technology.....	\$ 103,115.66	\$ 109,560.39	\$ 116,005.12	\$ 122,449.85	\$ 128,894.58	\$ 135,339.31
1	Assistant Director of Finance/Human Resource Manager.....	\$ 68,384.71	\$ 73,748.22	\$ 80,452.59	\$ 87,156.98	\$ 93,861.37	\$ 100,565.74
1	Public Service Operations Manager.....	\$ 74,158.13	\$ 77,470.62	\$ 80,931.08	\$ 84,546.12	\$ 88,322.61	\$ 92,267.81

Hourly Positions:

		<u>Start</u>	<u>One</u> <u>Year</u>	<u>Two</u> <u>Year</u>	<u>Three</u> <u>Year</u>	<u>Four</u> <u>Year</u>	<u>Five</u> <u>Year</u>
1	Lieutenant	\$ 38.88	\$ 40.63	\$ 42.46	\$ 44.37	\$ 46.36	\$ 48.45
1	Detective Lieutenant.....	\$ 37.06	\$ 38.72	\$ 40.47	\$ 42.29	\$ 44.19	\$ 46.18
1	Investigative Detective.....	\$ 35.23	\$ 36.82	\$ 38.48	\$ 40.21	\$ 42.02	\$ 43.91
2	Sergeant	\$ 35.23	\$ 36.82	\$ 38.48	\$ 40.21	\$ 42.02	\$ 43.91
1	Canine Officer	\$ 34.02	\$ 35.55	\$ 37.16	\$ 38.83	\$ 40.57	\$ 42.40
9	Patrolman	\$ 32.80	\$ 34.28	\$ 35.82	\$ 37.43	\$ 39.12	\$ 40.88
1	Part-Time Patrolman	\$ 30.37	\$ 31.74	\$ 33.17	\$ 34.66	\$ 36.22	\$ 37.85
0	Police Cadet.....	\$ 28.12	N/A	N/A	N/A	N/A	N/A
1	Police Support Services Specialist.....	\$ 25.51	\$ 26.66	\$ 27.86	\$ 29.12	\$ 30.43	\$ 31.80
1	Income Tax Administrator.....	\$ 26.73	\$ 27.93	\$ 29.19	\$ 30.50	\$ 31.87	\$ 33.31
0	Part-Time Income Tax Administrator.....	\$ 26.73	\$ 27.93	\$ 29.19	\$ 30.50	\$ 31.87	\$ 33.31
1	Public Service Water Superintendent	\$ 36.45	\$ 38.09	\$ 39.80	\$ 41.59	\$ 43.47	\$ 45.42
1	Public Service Wastewater Superintendent	\$ 36.45	\$ 38.09	\$ 39.80	\$ 41.59	\$ 43.47	\$ 45.42
1	Public Service Assistant Wastewater Superintendent	\$ 35.23	\$ 36.82	\$ 38.48	\$ 40.21	\$ 42.02	\$ 43.91
1	Public Service Assistant Water Superintendent	\$ 35.23	\$ 36.82	\$ 38.48	\$ 40.21	\$ 42.02	\$ 43.91
1	Public Service Water Operator Class I	\$ 25.51	\$ 26.66	\$ 27.86	\$ 29.12	\$ 30.43	\$ 31.80
0	Public Service Water Operator Class II	\$ 26.73	\$ 27.93	\$ 29.19	\$ 30.50	\$ 31.87	\$ 33.31
1	Public Service Wastewater Operator Class I	\$ 25.51	\$ 26.66	\$ 27.86	\$ 29.12	\$ 30.43	\$ 31.80
0	Public Service Wastewater Operator Class II	\$ 26.73	\$ 27.93	\$ 29.19	\$ 30.50	\$ 31.87	\$ 33.31
0	Public Service Water Distribution Class I	\$ 25.51	\$ 26.66	\$ 27.86	\$ 29.12	\$ 30.43	\$ 31.80
0	Public Service Wastewater Collections Class I	\$ 25.51	\$ 26.66	\$ 27.86	\$ 29.12	\$ 30.43	\$ 31.80
1	Public Service Construction Inspector.....	\$ 27.00	\$ 28.62	\$ 30.33	\$ 32.16	\$ 34.09	\$ 36.10
1	Public Service Equipment Operator.....	\$ 26.73	\$ 27.93	\$ 29.19	\$ 30.50	\$ 31.87	\$ 33.31
1	Public Service Water and Sewer Labor and Maintenance	\$ 24.30	\$ 25.39	\$ 26.54	\$ 27.73	\$ 28.98	\$ 30.28
1	Public Service Water and Sewer Clerk	\$ 22.48	\$ 23.49	\$ 24.55	\$ 25.65	\$ 26.80	\$ 28.01
4	Public Service Street Labor and Maintenance	\$ 24.30	\$ 25.39	\$ 26.54	\$ 27.73	\$ 28.98	\$ 30.28
0	Public Service Part-Time Labor and Maintenance	\$ 21.87	\$ 22.85	\$ 23.88	\$ 24.96	\$ 26.08	\$ 27.25
1	Chief Building Inspector.....	\$ 36.14	\$ 37.77	\$ 39.47	\$ 41.25	\$ 43.10	\$ 45.04
1	Building and Zoning Code Enforcement Official.....	\$ 24.91	\$ 26.03	\$ 27.20	\$ 28.42	\$ 29.70	\$ 31.04
1	Part-Time Building and Zoning Code Enforcement Official.....	\$ 24.91	\$ 26.03	\$ 27.20	\$ 28.42	\$ 29.70	\$ 31.04
1	Building and Zoning Clerk.....	\$ 20.05	\$ 20.95	\$ 21.89	\$ 22.88	\$ 23.91	\$ 24.98
1	Recreation & Special Events Manager.....	\$ 25.57	\$ 26.72	\$ 27.93	\$ 29.18	\$ 30.50	\$ 31.87
2	PT Recreation & Special Events Coordinator.....	\$ 20.05	\$ 20.95	\$ 21.89	\$ 22.88	\$ 23.91	\$ 24.98
1	Assistant to the Mayor/Community Engagement Officer.....	\$ 25.57	\$ 26.72	\$ 27.93	\$ 29.18	\$ 30.50	\$ 31.87
1	Clerk of Council.....	\$ 26.73	\$ 27.93	\$ 29.19	\$ 30.50	\$ 31.87	\$ 33.31

Seasonal Positions (Ohio minimum wage \$10.70/hour as of 1/1/25)

		<u>Start</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
12	Pool Lifeguard/Pool Maintenance Worker	\$ 11.35	\$ 11.60	\$ 11.85	\$ 12.10	\$ 12.35	\$ 12.60
5	Pool Office Personnel/Pool Concession Personnel	\$ 10.70	\$ 10.95	\$ 11.20	\$ 11.45	\$ 11.70	\$ 11.95
4	Pool Asst Manager/Head Lifeguard	\$ 12.50	\$ 12.75	\$ 13.00	\$ 13.25	\$ 13.50	\$ 13.75
0	Certified Lifeguard Instructor.....	\$ 25.00					
0	Swimming Lesson Instructor.....	\$ 20.00					
2	College Intern.....	\$ 15.00					

Current Staffing Levels

- * If the President is absent the Vice-President shall be compensated at President's rate of pay
- * If the Chairman is absent the Vice-Chairman shall be compensated at Chairman's rate of pay

Memorandum of Understanding

This Memorandum of Understanding (MOU), is entered into on February 12, 2025 by and between Clark State College, 570 E. Leffel Lane, Springfield, Ohio 45505, hereinafter to as "The College" and The West Jefferson Police Department, hereinafter referred to as the Police Department/Division" and collectively known as "Parties."

WHEREAS, the Parties desire to enter into this MOU to establish a Joint mission to better train future candidates of the West Jefferson **Police Department, Criminal Justice Students, and current police officers**, in a cooperative effort to give Clark County and Madison County the most updated training for **police officers**, and

WHEREAS, the College provides excellent education and training to students with regard to careers in law enforcement in a local environment, utilizing instructors from the local area, and

Whereas, the **Police Department** operates a Law Enforcement Agency employing persons who need the excellent education and training the College provides in order to enhance public safety in Madison County, and

Whereas, the College and the **Police Department** are ideally positioned to further their respective interests, their shared interests and the interests of the citizens and the community that they both serve by working together to develop and establish policies and procedures relating to academy training for candidates for **Police department** positions in the employ of the West Jefferson **Police Department**.

Now, therefore, in order to fulfill the objectives and interest set forth above, The Parties agree as follows:

1. The **Police Department** will select candidates for employment as police patrol officers in accordance with the **Police Department** practices and policies.
2. The **Police Department** may refer selected candidates to the College for the purpose of receiving the education, training and instruction necessary for those candidates to complete 750 hours of course work toward certification as a peace officer under the standards set by the Ohio Peace Officer Training Commission.
3. The College will operate and maintain a program for the education, training and instruction of candidates that meets all applicable standards and rules established for such programs by the Ohio Peace Officer Training Commission.
4. The College will provide education, training and instruction to candidates for certification as a peace officer employed by the **Police Department** on the premises of the College at a **tuition rate of 50%** of posted tuition and fees.
5. All instructors used by the College in the program shall have and maintain qualifications required by the Ohio Peace Officer Training Commission.
6. The College may apply for and accept all grants, credits, reimbursements and assistance available from the State of Ohio or other sources to support the program.